

North Allegheny Unified Booster Organization

September 14, 2016

Meeting Minutes

Board Members Present: *Georgiana Thomas* (President/Scholar Athletic Coordinator/Website Chair), *Melanie Rutan* (Vice-President/Cheerleaders), *Jacki Herring* (Treasurer/Slow Pitch Softball), Pam Stone (Secretary/Girls Volleyball), *Jill Guthrie* (Past President)

NA UBO Sponsor: *Bob Bozzuto* (Athletic Director)

Chairpersons Present: *Kerry Beck* (Boys Volleyball/HS Scholar Athlete Chair), *Jill Dougherty* (HS Scholar Athlete Chair/Boys Golf), *Bonnie Genter* (Field Hockey/Basket Raffle Chair), *Kristen Heckert* (IMS Scholar Athlete Chair/IMS/Band)

Representatives Present: *Heather Earle* (NASH Rep), *Lori McCauley* (Baseball), *Matt Meehan* (Cross Country), *Dan and Noellene Sabo* (Football), *Leanne Lewis* (Girls Golf), *Rebecca Hayward* (Gymnastics), *Steve Negri* (Ice Hockey), *Lynn Anne Mauro* (Boys Lacrosse), *Trish Cloonan* (Rowing), *Sue Neal* (Boys Soccer), *Bruce Martindale* (Softball), *Mary Lee Kolano* (Girls Tennis), *Georgina McClellan* (Water polo), *Leeanne Schweiger* (Wrestling), *Laura Edwards* (Swimming & Diving), *Laurie Steele* (Slow-Pitch Softball)

NA Community Representative Present: *David Christopher* (Assistant Superintendent for K-12 Education)

- Welcome- President Georgiana Thomas welcomed all of those in attendance to the first UBO meeting for the 2016-2017 school year. Georgiana asked members to state their name and the name of their group and/or if they are also a chairperson or on the executive board.
- Motion made to approve May minutes by Lori McCauley/Baseball; seconded by Kerry Beck (Boys Volleyball/HS Scholar Athlete Chair). The May Minutes were approved.
- Jacki Herring reviewed the treasurer's report. Checking account balance as of September 14, 2016 is \$5,753.02. Motion was made by Bruce Martindale (Girls Basketball) to approve Treasurer's report; seconded by Bonnie Genter (Field Hockey/Basket Raffle Chair). Motion approved.
- Review UBO Informational Folders- Lead by President Georgiana Thomas
 - UBO Purpose:
 - Promote school spirit and pride in the North Allegheny community

- Provide a means for better communication among all sports, booster, school, and community groups
 - Promote and encourage student and community support for all North Allegheny events, activities, and sports.
- UBO Representative Responsibilities - Rep's responsibilities and Rep's Checklist were explained. Reviewed the Rep Presentation Schedule.
- Scholarships offered by the UBO: Georgiana Thomas Scholarship- \$1000 (2 Scholarships) and Don Vandergrift Memorial Scholarship- \$700 (1 Scholarship). Applications are due March 31, 2017. President Georgiana Thomas stated currently the UBO is in need of a chairperson.

The Athletic Director will narrow the applicants who will then interview with the principals/guidance. The interviews with UBO reps are held during the day. No senior parent can be on the interview committee. Members serving on the committee in the past shared the high quality of candidates and how rewarding it was to be a part of the interview process. Pam Stone stated that all members of the interview committee need clearances. Mr. David Christopher, Assistant Superintendent for K-12 Education, provided the following details about the clearances needed for panel members and any volunteers that may be, "responsible for the welfare of a child or having direct contact with children." The Child Protective Services Law (CPSL) defines "direct contact with children" as "The care, supervision, guidance or control of children or routine interaction with children."

If the individual has been a continuous resident of Pennsylvania for the past 10 years, the following three items are needed:

- *Pennsylvania State Police Clearance (Free, Effective July 25, 2015)*
- *Pennsylvania Child Abuse History Clearance (Free, Effective July 25, 2015)*
- *Signed "Volunteer Clearance Exception" statement*

If the individual has NOT been a continuous resident of Pennsylvania for the past 10 years, the following four items are needed:

- *Pennsylvania State Police Clearance (Free, Effective July 25, 2015)*
- *Pennsylvania Child Abuse History Clearance (Free, Effective July 25, 2015)*
- *Federal Bureau of Investigation (FBI) report-PDE (\$27)*
- *Signed "Volunteer Clearance Exception" statement*

*The school or District representative will document the clearance information in a shared database that can be accessed by all schools in the District. The database will include the names of approved volunteers as well as the expiration dates for each individual clearance. A copy of the clearances/exception forms will be maintained in the District for a **period of five years** at which point the clearances will be destroyed. The volunteer database will send an automatic reminder to individuals when their clearances are 90 days from expiring.*

- Scholar Athlete Program: Overview of scholar athlete program - there are 3 Individual and 2 team scholar-athlete awards. For each of the awards the determining nine weeks are as follows: the first nine weeks grades for the fall sports season, the second nine weeks for the winter sports, and the third nine weeks grades for spring. No one on the UBO sees the students' grades, strictly a list of the type of award is provided to the UBO Coordinator and Chairperson from the AD office. Students involved in more than one team can only earn one t-shirt per school year. Will be provided with a certificate for each sport he/she qualifies.
- Kennywood Community Day- June 21, 2017. In-school Ticket Sales – May 24, 2017. More details later in the minutes about this fundraiser activity. Bob Bozzuto reminded members that the raffle was a method to give back to the community, not act as a fundraiser.
- Balloon Arch Rental: \$40 for the first time, \$20 for the second, and \$10 for any additional rentals during one school year. Reservations can be made by contacting the Athletic Director's office.
- Tiger Costume Rental: \$15, but due to the poor condition of the UBO costume, President Georgiana Thomas is in contact with the Marching Band to utilize the band's "old" costume and split the profits 50/50. The Tiger Costume can be reserved by contacting the Athletic Director's office.
- Toys 4 Tots with Monte Cello's in Wexford: Providing toys for families in NA district who need assistance during the 2016 Holiday Season. 25% of your total bill will be donated to the NA UBO. Upcoming dates: September 19, October 3 & 17, November 7 & 21, and December 5.

New Business

- Meeting Dates: Meeting dates were changed from every other month to November 9, February 8, April 12, and May 22 to coincide with the end of the sports season.
- Elementary Nights at football games- Came about 1 ½ years ago when meeting with the PTO/PTA organizations and concerns with discontinuing pep rallies. Designated nights are: September 23rd will be Ingomar/Hosack/Franklin/McKnight and October 14th will be Pebbles/Bradford Woods/Marshall. Tickets will be \$5 and students are provided with a NA spirit towel to swing. Schools will be highlighted on the scoreboard, each school will select an honorary "captain" and have a designated section in the stands.
- May Buffet- Discussion about changing the May Buffet held for the scholarship winners and UBO membership to only cookies and drinks rather than a meal. It would reduce the

budget from \$600 to \$150. In addition, some members stated it would provide the time to interact with the scholarship winners. A motion was made, by Jill Dougherty (Boys Golf/HS Scholar Athletic Chair), to down-size the buffet to include cookies and drinks only. This was seconded by Lynn Anne Mauro (Boys Lacrosse). Motion passed.

- Pepperoni Rolls Fundraiser: The UBO conducted this fundraiser in the past, just to representatives. It will be held again at the November 9th meeting. The group decided to order 50. Information was made available for the reps to purchase at the November meeting. It was also stated that the company has worked with individual groups in the past and can be contacted about setting up fundraising for those groups.

Old Business

- UBO Treasure Position: A motion was made by Matt Meehan (Cross Country) to approve Jacki Herring for the position of UBO Treasurer. It was seconded by Laura Edwards (Swimming & Diving). The motion passed.

Ongoing Committees

- Membership: Membership Chairperson was not in attendance but asked the President Georgiana Thomas to circulate the roster. Georgiana requested the representatives to review the information and make changes as needed or indicated "okay" if correct.
- Scholar Athlete: Banquet Dates: President Georgiana Thomas asked the Fall sports to send her their banquet dates ASAP. Depending on the date of the banquet, T-shirts and awards may or may not be available in time. This is due to the closing and confirmation of the first nine week grades. Once the awards are completed the chairperson will contact the UBO rep and give them the awards (summary sheet, certificates and shirts). The UBO reps are responsible for distributing the awards. The UBO reps no longer can leave awards at the AD's office for distribution. The AD's office cannot make an announcement over the PA system for students to come to their office. They must contact each student individually to come to the office and the time involved does not fit into the already busy schedule of the Administrative Assistant schedules.
- Kennywood: Members were presented with a 2016 Kennywood Profit and Expenses Packet. The profit for 2016 from ticket sales was \$2,832 from the basket raffle \$825 from certified mail \$6.96 from Band Sales \$170 for a total profit of \$3,833.96 minus expenses \$718.40 (\$300 is for baskets that UBO donated) equal a final profit of \$3115.56. NA Toys for Tots donation from this event was \$708.

For every ticket sold, 708 tickets, \$4 was UBO profit and \$1 was NA Toys 4 Tots.

President Georgiana Thomas researched other districts' and compared their sales and day of the week the event was held. North Hills sold 2200 (Saturday), Montour 3000 (Saturday), Mt Lebanon 2200 (Wednesday), and Upper St. Clair (Monday) because of her concern of the drop in ticket sales.

Anna Morrow (Boys Lacrosse) suggested there's no longer an interest to go for the high school students. They prefer to go to Cedar Point, for example. Jill Dougherty (Boys Golf/HS Scholar Athlete Chair) mentioned Kennywood selling tickets with BOGO specials and Groupon throughout the summer as a possible reason for lower sales. More elementary students attend Kennywood. Steve Negri/Ice Hockey stated that the demographics are different at NA that is why our numbers are low. Some people have concerns because of the fights at Kennywood.

Various suggestions were made to increase sells and attendance including: reducing the amount of profit/undercutting Giant Eagle more, moving the date closer to the end of the school year, make it on a weekend day, and advertise at local preschools. It was also stated by Bob Bozzuto (NA UBO Sponsor) maybe the group needs to look into another community event rather than Kennywood. President Georgiana Thomas stated the new management owners at Kennywood are less cooperative – Local management works well with UBO and do as much as they can possibly and still stay within the company requirements. Changing dates/days depends on Kennywood. Season passes cannot be included in the fundraiser.

President Georgiana Thomas questioned: What would we do for the people that have support UBO and attend Kennywood Community Day and participate in the raffle every year? Suggestion was to provide them with drinks which would need to be purchased through Kennywood. Cost would be approximately \$3.41 per person. Approximately 200 people equal \$682. Now we spend approximately between \$45 and \$50.

UBO has a signed contract for 2017 and the information is on the NA calendar we will still sell tickets for Kennywood this school year.

Matt Meehan suggested eliminating the raffle baskets. UBO will keep the \$100 donation given by each booster group to go into the general budget to be used to give back to the community in other ways. President Georgiana Thomas stated the baskets weren't intended to be a money maker, rather a give back to the community. Pam Stone stated that she doesn't believe enough community members are being reached for the expense of the baskets. Some members suggested people won't buy their Kennywood tickets if the baskets are removed. Georgiana wondered if the booster groups would still donate the \$100 if baskets were no longer a part of Kennywood Day and the monies would be part of the general budget. Matt Meehan stated Cross Country would continue to send the \$100 donation to the UBO as well as Pam Stone for Girls Volleyball. Bob Bozzuto suggested booster reps request feedback from their booster groups and return to the UBO November meeting prepared to vote according to his/her groups preference. The removal of the raffle baskets was tabled until November.

Miscellaneous

- Spirit wear- President Georgiana Thomas introduced Jill Guthrie (Past UBO President) and allowed her to further explain what she's offering and how the UBO benefits. Jill

Guthrie provided representatives with flyers and presented merchandise available for purchase. UBO will receive a portion of the proceeds from every purchase. Monthly specials will be held. For September & October a #We Are NA T-shirt is on sale for \$8 (25% off). Orders can be placed on-line. At this time Athletic Director, Bob Bozzuto, shared with the group how careful the district is with the NA logo. The NA logo can only be used with permission from the Athletic Director as it is a school district program, not boosters. Jill has been granted permission by the AD office.

- Tiger Paw Earrings: Still available for purchase. Each pair is \$12. The UBO will be selling them at 4 of the home NA football games
- NA Umbrella Fundraiser for Boys Soccer was available for sale (\$25 each).
- Minutes should be on the website approximately 2 weeks after the meeting but with them being review it may be 3 weeks.

Budget: Due to the unknowns with Kennywood, mainly the raffle baskets, the annual budget was not voted on at this meeting.

Athletic Director Report:

Bob Bozzuto reviewed the following:

- Elementary Nights: September 23rd and October 14th.
- He discussed the final stages of the Beautification project at the Baierl Stadium. This has been 11 plus years in the making. While costs increase over the years, \$29,000, it was purchased with non-taxed money.
- New locker rooms for the boys. Girls received new locker rooms a few years ago.
- Volleyball will have a locker room at NASH.
- New turf is elayer (2 cycles on it), but hoping to get 3 cycles. 1 ¾ shock diffused. Less rubber and was purchased with safety in mind as it is said to reduce concussions.
- A poured track is coming. A slight delay, 10 days, over the summer. The community will be allowed to use the track.
- Press box: new windows, dry wall, counter tops, and technology
- MMS: redo the gym floor; it will have a high school look/finish
- NAI: Sewer collapsed, closed. All summer activities were moved.
- Fall sports began on August 15th with 2 defending state champs (tennis/girls golf)
- Hall of Fame banquet September 29' 2016
- Score board and the amount of time to program. Businesses involved and not using tax dollars. Lynn Anne Mauro (Boys LaCrosse) inquired if Lacrosse can be on screen yet. Sue Neal (Boys Soccer) asked if boys soccer could use the screen. Bob Bozzuto said it's in the works, but there's a learning curve and expense to setting it up.
- Bathrooms at the softball field will begin in stages.

- Leanna Lewis (Golf) asked if a business logo can be on uniforms for a donation to purchase the uniforms. Mr. Bozzuto said no. Students will not be walking billboards and groups need to utilize other fundraising options.

Meeting Adjourned: A motion to adjourn the meeting was made by Leeann Schweiger (Wrestling); seconded by Lynn Anne Mauro (Boys Lacrosse). The motion passed at approximately 9:00 pm.

NEXT UBO MEETING IS NOVEMBER 9, 2016